# **11+ ATTORNEYS SUPPLEMENT**

NATIONAL LIABILITY & FIRE INSURANCE COMPANY



POLICY NUMBER

# I. SUPPLEMENT INSTRUCTIONS

A. WHENEVER USED IN THIS SUPPLEMENT THE TERM "**APPLICANT**" SHALL MEAN THE FIRM APPLYING FOR THIS INSURANCE, ITS PAST AND PRESENT ATTORNEYS AND STAFF, AND ANY PREDECESSOR FIRMS FOR WHICH COVERAGE IS SOUGHT.

В.	INCLUDE ALL REQUESTED INFORMATION AND ATTACHMENTS	. PROVIDE A COMPLETE RESPONSE TO ALL QUESTIONS AND ATTACH ADDITIONAL
	INFORMATION IF NECESSARY TO ANSWER TRUTHFULLY AND	COMPLETELY.

- C. COMPLETE EACH SECTION OF THIS SUPPLEMENT THAT PERTAINS TO THE APPLICANT'S PRACTICE AND CHECK THE APPROPRIATE BOX AT THE BEGINNING OF EACH SECTION TO INDICATE THE AREAS OF PRACTICE THAT DO NOT PERTAIN TO THE APPLICANT'S PRACTICE.
- D. COMPLETE THE DECLARATIONS AND SIGNATURE SECTION AT THE END OF THIS SUPPLEMENT.
- E. PLEASE PRINT LEGIBLY AND ANSWER ALL QUESTIONS. IF A QUESTION IS NOT APPLICABLE, STATE "N/A". IF ADDITIONAL SPACE IS NEEDED, PLEASE USE A SUPPLEMENTAL FORM WITH A REFERENCE TO THE QUESTION.

	APPLICANT/FIRM NAME					
	SUITE STREET ADDR	RESS				
	CITY		STATE	ZIP CODE		
	BUSINESS PHONE	BUSINESS FAX	E-1	1AIL		
	PLEASE COMPLETE THIS SE	CTION IF THE APPLICANT E	EMPLOYS 11 O	R MORE ATTORNE	YS	
	ARE THERE ANY PENDING NAM	<b>4E CHANGES, MERGERS OR ACC</b> ADDENDUM EXPLAINING THE DE			RGERS. OR ACQU	ISITIONS
	AND WHETHER INSURANCE	COVERAGE UNDER THIS POLIC	Y IS CONTEMPLA	TED.		
	HAS THE NAME OF THE APPLIC WITH THE APPLICANT WITHIN					
	IF YES, PLEASE EXPLAIN.					
	IF YES, PLEASE EXPLAIN.					
ı	DO ANY OF THE APPLICANT'S	ATTORNEYS HAVE A SPECIALTY I SUCH ATTORNEY AS SPECIFIED F		N FROM THE STATE	BAR?	YES [
	DO ANY OF THE APPLICANT'S			N FROM THE STATE		YES VES (YYYY - YYYY)
	DO ANY OF THE APPLICANT'S	H SUCH ATTORNEY AS SPECIFIED E				YEARS CERTIFIED
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# III. 11 OR MORE ATTORNEYS (CONTINUED)

CLIENT NAME	YEAR FIRST REPRESENTED	WORK PERFORMED (INCLUDING AREAS OF PRACTICE)	% OF GROSS BILLINGS
IN THE LAST THREE YEARS HAS THE APPLICANT REPRES	ENTED ANY FORTUNE 500 (	COMPANIES?	YES 🗌
IF YES, PLEASE IDENTIFY THE CLIENT AND WORK PERFORM	ED:		
DOES THE APPLICANT OR ANY OF ITS ATTORNEYS EVER	EXERCISE DISCRETION OR	CONTROL OVER ANY OF	
ITS CLIENT'S FUNDS, OTHER THAN CUSTODIAL?			U YES U
IF YES, PLEASE DESCRIBE:			
DOES THE APPLICANT OR ANY OF ITS ATTORNEYS EVER	RENDER INVESTMENT ADV	ICE TO THE APPLICANT'S	YES 🗌
CLIENTS AND/OR MANAGE THE INVESTMENTS OF THE AF	PPLICANT'S CLIENTS?		
EASE NOTE THAT THE POLICY FOR WHICH YOU ARE         PLEASE CHECK ALL THAT APPLY TO DESCRIBE THE APPLI         HAVE NO POLICIES         SUITS FOR FEES ARE PROHIBITED	CCANT'S POLICIES WITH RE		
PLEASE CHECK ALL THAT APPLY TO DESCRIBE THE APPLI         HAVE NO POLICIES	CANT'S POLICIES WITH RE N POLICIES GHT BY ANY PARTNER	EGARDS TO FILING SUITS FOR FEES: MAY BE BROUGHT BY ANY ATTORNEY IN ALLOWED ONLY WITH MANAGEMENT CON RLYING WORK HAS EXPIRED	THE FIRM
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III. 11 OR MORE ATTORNEYS (CONTINUED)				
L. PLEASE CHECK ALL THAT APPLY TO THE APPLICANT'S CONFLICT O				
WITH RESPECT TO CONFLICT OF INTEREST CHECKING, DOES THE NO POLICIES OR PROCEDURES	APPLICANT HAVE: WRITTEN POLICIES FOR CONFLICT OF INTEREST CHECKING			
INDEXES BY CLIENT NAMES	INDEXES INCLUDING CURRENT AND FORMER CLIENTS			
MULTIPLE INDEX FILE CONFLICT/CLIENT CHECKING	INDEXES INCLUDING CLIENTS OF MERGED OR ACQUIRED FIRMS			
INDEXES INCLUDING MATTERS APPLICANT HAS DECLINED	INDEXES INCLUDING THE NAMES OF ADVERSE COUNSEL			
INDEXES INCLUDING THE NAMES OF ADVERSE PARTIES	FIRM-WIDE CONFLICTS SYSTEMS INCLUDING ALL BRANCHES			
INDEXES INCLUDING CLIENT SUBSIDIARIES	ORAL/MEMORY CONFLICT CHECKING			
CHECKING FOR CONFLICTS OF INTEREST ON ALL NEW MATTERS	PROCEDURE FOR PROCEEDING ONCE A CONFLICT IS DETERMINED TO EXIST			
CENTRALIZED/FIRM-WIDE COMPUTERIZED CONFLICT CHECKING SYST	EM OR SOFTWARE			
OTHER (SPECIFY)				
M. PLEASE CHECK ALL THAT APPLY TO THE APPLICANT'S CLIENT COM	IMUNICATION POLICIES AND PROCEDURES.			
DOES THE APPLICANT:				
HAVE NO POLICIES OR PROCEDURES				
REQUIRE THE USE OF NON-ENGAGEMENT LETTERS ON ALL DECLINED	NEW MATTERS			
REQUIRE THE USE OF DISENGAGEMENT LETTERS AT THE CONCLUSION	I OF ALL MATTERS			
REQUIRE ENGAGEMENT LETTERS FOR ALL NEW CLIENTS				
ALLOW EACH INDIVIDUAL ATTORNEY TO USE THEIR DISCRETION IN V	VHETHER TO SEND AN ENGAGEMENT, NON-ENGAGEMENT OR DISENGAGEMENT LETTER			
REQUIRE THE USE OF FEE AGREEMENTS ON ALL NEW MATTERS				
HAVE STANDARD FORM ENGAGEMENT LETTERS THAT CAN BE CUSTOM	IZED			
HAVE FORM NON-ENGAGEMENT LETTERS THAT INCLUDE REFERENCE T				
SEND NON-ENGAGEMENT LETTERS BY REGISTERED OR CERTIFIED MAD				
HAVE WRITTEN POLICIES ON CLIENT COMMUNICATIONS INCLUDING E	NGAGEMENT LETTERS			
OTHER (SPECIFY)				
N. PLEASE CHECK ALL THAT APPLY TO THE APPLICANT'S CALENDAR/	DOCKET CONTROLS:			
HAVE NO SYSTEMS OR PROCEDURES	AT LEAST TWO INDEPENDENT DATE CONTROLS			
DUAL ENTRY	COMPUTERIZED			
INDIVIDUAL ATTORNEY CALENDARS	DOCKET CLERK/ADMINISTRATOR			
MAINTAINED BY MULTIPLE DOCKET CLERKS/NON-ATTORNEYS	MAINTAINED BY ONE DOCKET CLERK/NON-ATTORNEY			
TRACKING OF STATUTES OF LIMITATIONS	TRACKING OF LITIGATED MATTERS			
TRACKING OF NON-LITIGATED MATTERS	ALL BRANCH OFFICES INTEGRATED			
HAVE WRITTEN POLICIES FOR DOCKET CONTROL				
ROUTINE, AT LEAST WEEKLY, CIRCULATION OF MASTER CALENDAR/DO				
REQUIREMENT THAT MANAGEMENT BE NOTIFIED IF DEADLINE ABOUT				
PARTICIPATION IN DOCKET/CALENDARING SYSTEMS AT DISCRETION (	OF THE INDIVIDUAL ATTORNEYS			
OTHER (SPECIFY)				
O. DOES THE APPLICANT REFER CASES TO OTHER ATTORNEYS OR FI	RMS?			
IF YES, CHECK ALL THAT APPLY:				
HAVE NO POLICIES OR PROCEDURES     HAVE WRITTEN POLICIES ON REFERRALS				
	VERIFY THAT THE ATTORNEY/FIRM CARRIES LEGAL MALPRACTICE INSURANCE			
HAVE A POLICY NOT TO ACCEPT REFERRAL FEES OR PAYMENT FOR TH	E REFERRAL			
OTHER (SPECIFY)				
P. PLEASE CHECK ALL THAT APPLY TO WEBSITES, BLOGS, OR OTHER	ONLINE MEDIUMS USED OR MAINTAINED BY THE APPLICANT:			
USES FOR CLIENT REFERRALS	ACCEPTS NEW CLIENTS OR SCREENS NEW CLIENTS			
GATHERS INFORMATION ABOUT POTENTIAL CLIENTS	ROUTINELY PROVIDES INFORMATION TO THE PUBLIC ABOUT LEGAL ISSUES			
MAINTAINS A LEGAL BLOG, CHAT ROOM, OR BULLETIN BOARD	NONE OF THE ABOVE			
Q. IDENTIFY ALL SUCH WEBSITES, BLOGS, CHAT ROOMS, BULLETIN	30ARDS OR OTHER ONLINE MEDIUMS OTHER THAN THE APPLICANT'S			
WEBSITE ALREADY IDENTIFIED IN THIS APPLICATION:				

#### IV. PLEASE READ AND SIGN

THE APPLICANT SHALL IMMEDIATELY INFORM THE COMPANY IF ANY STATEMENTS MADE ON THIS APPLICATION (INCLUDING ATTACHMENTS) WERE INACCURATE OR MISLEADING WHEN SUBMITTED, OR ARE NO LONGER ACCURATE, OR HAVE BECOME MISLEADING. IN THE EVENT THAT THE APPLICANT'S STATEMENTS ARE REASONABLY DETERMINED BY THE COMPANY TO BE UNTRUE OR MISLEADING THEN IT SHALL HAVE THE RIGHT TO VOID THE POLICY AS OF THE DATE OF THE INCORRECT OR MISLEADING STATEMENT. IT SHALL ALSO HAVE THE RIGHT TO INCREASE THE PREMIUM, DEDUCTIBLES OR RETENTIONS CONSISTENT WITH HOW IT MIGHT HAVE RESPONDED IF FULLY ACCURATE AND NON-MISLEADING INFORMATION HAD BEEN SUBMITTED.

COMPLETION OF THIS FORM DOES NOT BIND COVERAGE OR OBLIGATE THE COMPANY TO OFFER COVERAGE. THE COMPANY'S RECEIPT OF THE APPLICANT'S ACCEPTANCE OF THE COMPANY'S QUOTATION IS REQUIRED BEFORE THE COVERAGE MAY BE BOUND AND A POLICY ISSUED.

THE APPLICANT AGREES TO COOPERATE WITH THE COMPANY IN IMPLEMENTING AN ONGOING PROGRAM OF LOSS CONTROL AND WILL ALLOW THE COMPANY TO REVIEW AND MONITOR SUCH PROGRAMS THAT THE APPLICANT UNDERTAKES IN MANAGING ITS PROFESSIONAL INSURANCE EXPOSURES.

THE APPLICANT HEREBY AUTHORIZES AND DIRECTS ANY PERSON OR ORGANIZATION WHATSOEVER TO RELEASE AND FURNISH TO THE COMPANY, AND ITS AGENTS OR REPRESENTATIVES, ANY AND ALL INFORMATION REQUESTED WHICH MAY RELATE TO INSURABILITY UNDER THE POLICY. THE APPLICANT FURTHERMORE AUTHORIZES THE RELEASE OF ALL SUCH INFORMATION BY THE COMPANY AS REQUIRED BY LAW TO ANY GOVERNMENTAL AGENCY OR PROFESSIONAL SOCIETY OR ASSOCIATION.

THE APPLICANT FURTHERMORE RELEASES AND AGREES TO HOLD HARMLESS THE COMPANY, AND ALL OF ITS AGENTS AND REPRESENTATIVES, ANY PRIOR INSURER, GOVERNMENTAL AGENCY, OR PROFESSIONAL SOCIETY OR ASSOCIATION FROM ANY LIABILITY ARISING OUT OF THE RELEASE OR REVIEW OF ANY AND ALL INFORMATION RELEASED OR FURNISHED PURSUANT TO THIS AUTHORIZATION AND APPLICATION FOR INSURANCE, NOTWITHSTANDING THE FACT THAT THERE MAY BE ERRORS, OMISSIONS, OR MISTAKES CONTAINED IN SUCH RELEASED INFORMATION.

SIGNATURE OF AUTHORIZED INDIVIDUAL

TITLE

DATE

PRINT NAME

#### V. FRAUD NOTICE

UNDER THE LAWS OF YOUR STATE, IT MAY BE A CRIMINAL OFFENSE TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING INFORMATION TO AN INSURANCE COMPANY. PENALTIES FOR FRAUD MAY RESULT IN ONE OR MORE OF THE FOLLOWING: IMPRISONMENT, FINES OR DENIAL OF INSURANCE BENEFITS.

PLEASE INITIAL THE STATEMENTS ON THE FOLLOWING PAGES FOR THE STATES APPLICABLE TO THE COVERAGE BEING APPLIED FOR.

#### MANDATORY: ALL APPLICANTS MUST READ AND INITIAL THE FOLLOWING UNLESS IN ONE OF THE STATES BELOW:

ANY PERSON WHO KNOWINGLY FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND ALSO PUNISHABLE BY CRIMINAL AND/OR CIVIL PENALTIES IN CERTAIN JURISDICTIONS.

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#### VI. FRAUD NOTICE - STATE STATUTORY REQUIREMENT

# MANDATORY: ALL ARKANSAS APPLICANTS MUST READ AND INITIAL THE FOLLOWING:

ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN PRISON.

#### MANDATORY: ALL COLORADO APPLICANTS MUST READ AND INITIAL THE FOLLOWING:

IT IS UNLAWFUL TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES, DENIAL OF INSURANCE, AND CIVIL DAMAGES. ANY INSURANCE COMPANY OR AGENT OF AN INSURANCE COMPANY WHO KNOWINGLY PROVIDES FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO A POLICYHOLDER OR CLAIMANT WITH REGARD TO A SETTLEMENT OR AWARD PAYABLE FROM INSURANCE PROCEEDS SHALL BE REPORTED TO THE COLORADO DIVISION OF INSURANCE WITHIN THE DEPARTMENT OF REGULATED AGENCIES.

#### MANDATORY: ALL DISTRICT OF COLUMBIA APPLICANTS MUST READ AND INITIAL THE FOLLOWING:

WARNING: IT IS A CRIME TO PROVIDE FALSE OR MISLEADING INFORMATION TO AN INSURER FOR THE PURPOSE OF DEFRAUDING THE INSURER OR ANY OTHER PERSON. PENALTIES INCLUDE IMPRISONMENT AND/OR FINES. IN ADDITION, AN INSURER MAY DENY INSURANCE BENEFITS IF FALSE INFORMATION MATERIALLY RELATED TO A CLAIM WAS PROVIDED BY THE APPLICANT.

# MANDATORY: ALL HAWAII APPLICANTS MUST READ AND INITIAL THE FOLLOWING:

FOR YOUR PROTECTION, HAWAII LAW REQUIRES YOU TO BE INFORMED THAT PRESENTING A FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT IS A CRIME PUNISHABLE BY FINES OR IMPRISONMENT, OR BOTH.

#### MANDATORY: ALL KENTUCKY APPLICANTS MUST READ AND INITIAL THE FOLLOWING:

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME.

# VI. FRAUD NOTICE - STATE STATUTORY REQUIREMENT (CONTINUED) MANDATORY: ALL LOUISIANA APPLICANTS MUST READ AND INITIAL THE FOLLOWING: ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN PRISON

# MANDATORY: ALL MAINE APPLICANTS MUST READ AND INITIAL THE FOLLOWING:

IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES AND DENIAL OF INSURANCE BENEFITS.

#### MANDATORY: ALL MARYLAND APPLICANTS MUST READ AND INITIAL THE FOLLOWING:

ANY PERSON WHO KNOWINGLY OR WILLFULLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR WHO KNOWINGLY OR WILLFULLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN PRISON.

# MANDATORY: ALL OHIO APPLICANTS MUST READ AND INITIAL THE FOLLOWING:

ANY PERSON WHO, WITH INTENT TO DEFRAUD OR KNOWING THAT HE IS FACILITATING A FRAUD AGAINST AN INSURER, SUBMITS AN APPLICATION OR FILES A CLAIM CONTAINING A FALSE OR DECEPTIVE STATEMENT IS GUILTY OF INSURANCE FRAUD.

# MANDATORY: ALL OKLAHOMA APPLICANTS MUST READ AND INITIAL THE FOLLOWING:

WARNING: ANY PERSON, WHO KNOWINGLY, AND WITH INTENT TO INJURE, DEFRAUD OR DECEIVE ANY INSURER, MAKES ANY CLAIM FOR THE PROCEEDS OF AN INSURANCE POLICY CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION IS GUILTY OF A FELONY.

# MANDATORY: ALL PENNSYLVANIA APPLICANTS MUST READ AND INITIAL THE FOLLOWING:

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS SUCH PERSON TO CRIMINAL AND CIVIL PENALTIES.

# MANDATORY: ALL TENNESSEE APPLICANTS MUST READ AND INITIAL THE FOLLOWING:

IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES INCLUDE IMPRISONMENT, FINES AND DENIAL OF INSURANCE BENEFITS.

#### MANDATORY: ALL VIRGINIA APPLICANTS MUST READ AND INITIAL THE FOLLOWING:

IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES INCLUDE IMPRISONMENT, FINES AND DENIAL OF INSURANCE BENEFITS.

# MANDATORY: ALL WEST VIRGINIA APPLICANTS MUST READ AND INITIAL THE FOLLOWING:

ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN PRISON.

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